

Fee Schedule - City of Baraboo

Administrative Department

Fees

Assessor-Residential property record card	\$5.00 per card	
<u>Cable TV Franchise Fee</u>	5% annual gross revenues	\$21.19
<u>Copies</u>	\$.25 per page	
<u>Farmer's Market</u> (Charged by BID Board)	\$3.00 per day per stall	\$12.07(9)
<u>Special Meetings</u>	\$300.00 per meeting, Plan or Council	
<u>USB Drives</u>	\$5.00 per USB Drive	Reso 20-36

Building Inspection

Fees

Building Moving Permit- Fee in Police Dept.		
Residential Early Start	\$60.00	Reso 11-134
New Residential - (Mechanicals included)	\$.185/sq.ft. (includes Garages/Decks/Basements-Minimum \$500.00	"
Manufactured & HUD Dwellings	\$300.00 + \$.185/sq.ft. for attached Garages and Decks	Reso 11-134
<u>State Seal</u>	\$33.00	"
Residential Additions (Mechanicals included)	\$.185/sq.ft. (minimum is \$100.00)	"
<u>Residential Remodels & Alterations</u>	\$.185/sq.ft. (minimum is \$75.00)	"
<i>(mechanicals included)</i>		
Electrical Only	\$60.00	"
Plumbing Only	\$60.00	"
HVAC Only	\$60.00	"
Driveways	\$20.00	"
Pools	\$60.00	"
Detached Garage with House Circuit	\$75.00	"
Sheds, Decks, Fences, Signs	\$60.00	"
Roofs, Windows, and Siding based on the following calculations:	Minimum fee is \$30.00	"
\$5,000 or fraction to \$50,000	\$6.00 per thousand or fraction thereof	"
\$51,000 to \$150,000	\$4.00 per thousand or fraction thereof	"

\$151,000 to \$300,000	\$3.00 per thousand or fraction thereof	"
Over \$300,000	\$2.00 per thousand or fraction thereof	"
<u>Erosion Control:</u>		
New 1-and 2-Family	\$75.00	"
Residential Additions	\$50.00	"
Commercial	\$150.00 for 1st acre and \$50/acre thereafter	"
<u>Raze and Demolition</u>	\$30.00	
Preliminary Inspection for Relocation/Structure	\$200.00	Reso 11-134
<u>Commerical Early Start</u>	\$100.00	Reso 11-134
Commerical New Construction - New Buildings or Additions (Multi-Family (3 or more), Restaurants, Motels, Offices, CBRF's, Taverns, Mercantile, Assembly Halls, Manufacturing, Industrial, Schools, Hospitals, Institutional, Vehicle Repair, and Storage Construction	\$.14 per sq.ft. (minimum fee is \$75.00)	Reso 11-134
Electrical	\$.05 per sq.ft. for electrical	"
Plumbing	\$.05 per sq.ft. for plumbing	"
HVAC	\$.05 per sq.ft. for HVAC	"
<u>Commercial Construction-Remodel</u>	\$.08 per sq.ft. (minimum of \$75.00)	Reso 11-134
<u>Commercial Construction</u>	\$.08 per sq.ft. (minimum of \$75.00)	Reso 11-134
<u>Commercial</u>		Reso 11-134
Plumbing and HVAC	\$60.00 minimum	"
Electrical	\$100.00 minimum	"
Remodel (mechanicals as needed)	\$.09 per sq.ft. (minimum of \$75.00)	"
<u>Additional Per Diem Services such as:</u>	\$58.00 per hour	
CDBG Grant Administration, Housing Grant Admin., Building Code Review, Habitability Issues, Grant Applications, Litigation Related Consulting Services, Re-Inspection for Corrective Actions Ordered & Authorized Meetings		
<u>Miscellaneous Fees</u>		
Plan exam under DCOM 50.21	\$50.00	

Special inspection	\$60.00	
Satellite dish	\$30.00	
<u>Cell Towers</u>		
Lease Applications Fee	\$1,500.00 + 3% adjusted annually	
Cell Tower Permit/Class I Collocation Fee	TBD	
Class II Collocation Fee	TBD	
<u>Conditional Use Permit</u>	\$250.00 with a public hearing	Reso 04-180
	\$100.00 without a public hearing	Reso 04-180
<u>Parks</u>		\$17.82
Impact Fee -		
Per single family dwelling	\$807.00	Ord 2342 08/24/10
Per multi-family dwelling	\$475.00	Ord 2342 08/24/10
Fee in lieu of land dedication	\$664.00 per dwelling, pre-platted 200/150/100	\$18.07(11)(b)
<u>Police - Impact Fee</u>	\$965.00	Ord 2342 08/24/10
<u>Fire - Impact Fee</u>	\$870.00	Ord 2342 08/24/10
<u>Planned Unit Development (PUD)</u>		
Application Fee for commencement of a PUD	\$275.00	Reso 06-214
<u>Sidewalk Encroachment Permit</u>	\$ -0-	
<u>Special Use Multi-Family Real Estate Development Permit</u>	\$250.00	\$17.49
<u>Stormwater Management Permit</u>		
(land disturbance involved)		
Residential	\$25.00	\$14.72
Commercial & Small Industrial	\$50.00	\$14.72
Large industrial	\$150.00	\$14.72
<u>Unspecified Zoning Action</u>		
With legal publication	\$250.00	
Without legal publication	\$50.00	
<u>Vacate Street or Alley</u>	\$250.00	
<u>Variance, Zoning</u> (See Zoning Appeal)	\$250.00	\$17.61(f)
<u>Zoning -</u>		\$17.49

Rezoning	\$250.00	
Vacations, street or alley	\$250.00	
Conditional use	\$250.00	
Appeal	\$250.00	
Reconsideration of appeal decision	\$250.00	
<u>Sidewalk Encroachment</u>	No Charge	
<u>Clerk</u>	<u>Fees</u>	
Annexations	\$350.00	Reso 07-172
Animal Rescue	\$125.00 Original Renewal is \$100.00	12.13(12)(A)
Chicken	Initial fee is \$25.00 Renewal is \$10.00	Ord 2312 7/28/09
Cigarette License	\$100.00	\$134.65 Wis. Stats.
<u>Election Results -</u>		
Electronic Media	Prices are set by the State Elections Board	
Paper Copies	Call or see the City Clerk for details	
<u>Entertainment (See Special Events)</u>		
<u>Exhibition (See Special Events)</u>		
<u>Fireworks User Permit -</u>	\$150.00	\$9.05
High School Homecoming	\$15.00	Reso 98-188
<u>Garage and Rummage Sales</u>	\$25.00 per event (after 3 per year)	\$12.10
<u>Hunting Permit</u>	No Fee	Reso 08-184 03/10/09
<u>Liquor Licenses -</u>		\$12.02
Class "A" Fermented Malt Beverage	\$250.00	
Class "B" Fermented Malt Beverage	\$100.00 per year or \$50.00 for 6 months	
Class "B" Fermented Malt Beverage Picnic Lic.	\$10.00 per event	
Wholesalers Fermented Malt Beverage	\$25.00 per year	
"Class A" Intoxicating Liquor	\$500.00 per year	
"Class B" Intoxicating Liquor	\$500.00 per year or \$50.00 if a bona fide club	
Operator License - Regular	\$87.00 for 2 years	Reso 11-88
Operator License - Provisional	\$10.00 for 60 days	
Operator License - Conditional	\$87.00 for one year	
Provisional Retail License	\$15.00 for 60 days	Reso 11-88
Reserve "Class B"	\$10,000.00	
Temporary Operator	\$5.00 for 14 days	

Transfer to Another Premises	\$10.00 per transfer	
Temporary "Class B" Wine	\$10.00 per event	
Duplicate License	\$10.00	
"Class C" Wine License	\$100.00 per year	
Change of Agent	\$10.00	
<u>Manufactured Home Parks</u>		\$12.12
Park permit application	\$750.00	
Park license	\$5.00 per lot, but not less than \$25.00 per park	
<u>Recycling and Base Metal Dealers</u>	\$27.50	\$12.09
<u>Municipal Code - On diskette or CD</u>		Reso 00-64
One-time fee	\$100.00	
Annual updates	\$25.00	
An individual chapter	\$25.00	
Paper copy	\$.25 per page for first 25 pages, then \$.10 per page	
<u>Parade License</u> (See Special Event)		
<u>Pawnbroker's License</u>	\$210.00	\$12.03 & \$134.71
<u>Pet Store License</u>		
Initial	\$75.00	
Renewal	\$75.00	
<u>Secondhand Article Dealer License</u>		
<u>Secondhand Jewelry Dealer License</u>	\$30.00	\$12.03
<u>Secondhand Dealer</u>		\$12.03
Mall or flea market license	\$165.00	
<u>Semi-Tractor Parking Permit</u>	\$25.00	\$7.09(8)(b)
<u>Short Term Rental</u>	\$200.00	\$17.08(89L)
<u>Special Events</u>		
On Private Property Only	\$35.00	\$12.05(2)(d) & Reso 05-88
Involves public right-of-way	\$150.00	" "
If sponsored entirely by non-profit or govt	FREE	" "
<u>Costs for Services</u>		
If Event Requires Extraordinary City Services	Actual cost of City Services of >\$500; Waiver may be granted	\$12.05(5)(a)

<u>Tax Exempt Reports (bi-annual)</u>	\$10.00 per parcel	\$70.337(5)
<u>Taxi Cab</u>	\$10.00 per calendar year per cab	\$12.11
<u>Vicious Animal</u>	\$100.00 per year per animal	Reso 07-172
<u>Weights and Measures License</u>	\$30.00 per year per establishment	\$12.16
<u>Engineering Fees</u>		
<u>Certified Survey Map- Includes ETZ</u>	\$50.00	\$18.03
<u>Driveway Permit</u>	\$20.00	\$8.09
<u>Engineering Services</u> (Residential Subdivision)		
Direct engineering of project	Actual costs based on Developer's Agreement	Ord. 2231 07-25-06
Indirect review of project	Actual costs based on Developer's Agreement	Ord. 2231 07-25-06
<u>Excavations in Right-of-Way (ROW)</u>		\$8.03 & Reso 05-118
In ROW in street (curb or asphalt areas) Within other	\$500.00	
parts of a ROW within Treebank-not including street	\$100.00	
For sidewalk or driveway repairs	\$-0-	
Fine (if work commences without a permit)	\$100.00	
<u>Extraterritorial Plat Review</u>	\$100.00	Reso 11-134
<u>GIS Mapping - Plotted Information</u>		Reso 11-134
Black & White	\$1.00 per sq.ft.	
Color	\$3.50 per sq.ft.	
Preprinted set of parcel information(57 pages)		
(Also sewer, water, storm sewer map set)	\$10.00	
<u>Electronic Data Information</u>		
CAD data for parcels (whole city)	\$100.00	
Planimetric or contour data (per section)	\$25.00	
Orthophoto data per 1/4 section	\$20.00	
GIS produced data (zoning, voter districts, parcels, city-wide)	\$30.00	
<u>Labor for Custom Work</u>	\$50.00 per hour	Reso 11-134
Billed in 15 minute increments, including equipment		
<u>Media</u> (Disk, zip drive tape, 4mm tape or CD)	\$10.00 each	
<u>Other Costs</u>		

Land Mailing	Actual cost	
E-mail delivery	\$0.50	
<u>Historical Preservation</u>		
Certificate of appropriateness	\$300.00	Reso 07-172
<u>Maps</u>		
Street key	\$5.00	Reso 11-134
Zoning	\$25.00	
<u>Special Assessments</u>		
Sewer & water main extensions	100% to benefiting properties for std size mains	\$8.08
Streets, new	100% to benefiting properties	
Curb and gutter, new areas	100% to abutting property	
Sidewalk, new areas	100% to abutting property	
	(unless otherwise noted in sidewalk assessment policy)	
<u>Right-of-Way Use Permit</u>		
Special use of a right-of-way		
Approved by the Engineer	\$50.00 (Fee doubled if commenced without permit)	\$7.19 & Reso 05-88
Approved by Public Safety	\$75.00 (Fee doubled if commenced without permit)	\$7.19 & Reso 05-88
<u>Subdivisions</u>		
Improvement review	\$250.00 per plat	Chapter 18
Preliminary plat review	\$25.00 per lot	
Final plat review	\$10.00 per lot	
Engineering inspection/legal/administrative review	Actual Cost	
Outside consultant required for project	Actual Cost	
<u>Fire Department</u>		<u>Fees</u>
Burning Permit	\$50.00	\$5.13(1), 2543 3-3-20
Bonfire Permit	\$50.00	\$5.13(3), 2543 3-3-20
Fire Performance Permit	\$50.00	\$5.13(4), 2543 3-3-20
<u>Hourly Equipment Rental Rates</u>		
Engines	\$200.00	
Aerial apparatus	\$300.00	
Rescue	\$150	
Tankers	\$100.00	
Mini-pumper	\$100.00	
Brush Unit, Support & Command Vehicles	\$50.00	
<u>Personnel Rates</u>		

Fire Personnel Wages	\$30.00	
Personnel/administrative	\$20.00 part-time office assistant	
<u>Daily Equipment Rentals cont.</u>		
Hydrant Wrench	\$25.00	
Gate Valve	\$50.00	
Gated Wye	\$50.00	
Reducer	\$25.00	
<u>Other Costs</u>		
Extrication Equipment (All)	\$50.00 per hour	
Tools & Other Equipment (Damaged Only)	Replacement Costs	
Disposable Items (Oil Dry, Absorbent Pillows, etc)	Replacement Costs	Reso 11-147
Fire Extinguisher Training	\$45.00 per hour	Reso 03-20
Fire Extinguisher Supplies/Replacement Costs	Actual Costs	
<u>Mileage</u>	\$.50 per mile per unit	
<u>Fire Department Inspections</u>		\$5.09(6)
First inspection is free. Second & each subsequent		
fire inspection where noncompliance occurs	\$60.00 per inspection	
<u>Security Alarm System</u>		
False alarms-PD response (3 in 12 mos)	Free	\$12.14(8)
False alarms -FD response 1st time	Free	
Subsequent false alarms per location		
By PD	\$50.00	
By FD	\$300.00	
<u>Security System Permit</u>	\$15.00 for life	\$12.14(12)
<u>Library</u>		<u>Fees</u>
Applies to all who are subdividing or platting		
land, where final plat or CSM is approved &		
recorded after 9/13/05 for residential purposes	\$415.00 for each residential dwelling unit	\$18.07(17)
& to all who seek a building permit for new		
residential construction after 9/13/05		
<u>Parks and Recreation Department</u>		<u>Fees</u>
<u>Shelter and Pavilion Rental Fees</u>		
<u>Ochsner Park Main Shelter</u>	\$75.00 / day	Reso 14-109
Langer, Steinhorst, Mary Rountree Evans Park,	\$50.00 / day	Reso 14-109

Pierce Shelters		
Ochsner Park 20'x40', Ochsner Bandstand, Campbell, City View Shelters	\$35.00 / day	Reso 14-109
Pierce Park Community Pavilion (any day)	\$200.00 / day	Reso 14-109
<u>Civic Center Fees</u>		
Meeting Rooms (non profit)	\$10.00 / hr. non-profit; \$15.00 / hr. profit	
Long Term Leases (per sq.ft.)	\$7.48 / sq.ft.	Reso 14-109
Gym (non-profit)	\$15.00 / hr. non-profit; \$20.00 / hr. profit	
TV / VCR / Projector use	\$5.00 / hr.	Reso 14-109
Warming Kitchen (non-profit)	\$5.00 / hr. non-profit; \$10.00 / hr. profit	
Weekend Bldg. Supervisor Fee	\$15.00 / hr. (2 hour minimum)	Reso 14-109
<u>Fitness Room Fees</u>		
Daily - Resident/Non-Resident	\$4.00	Reso 14-109
One Month		
Resident	\$22.00 / resident; \$27.00 / Non-Resident	Reso 14-109
HS Students & Seniors (over 60)	\$17.00 / resident; \$22.00 / Non-Resident	
Six Months		
Resident	\$85.00 / resident; \$110.00 / Non-Resident	Reso 14-109
HS Students & Seniors (over 60)	\$60.00 / resident; \$ 85.00 / Non-Resident	
<u>Dog Park Fees</u>		
Annual Pass	\$25.00 / dog resident; \$35.00 / dog Non-Resident	Reso 21-83
Daily Pass	\$ 2.00 / dog resident; \$ 3.00 / dog Non-Resident	Reso 14-109
<u>Forestry Fees</u>		
New tree planting on terrace	\$50.00 / tree (one time charge)	Reso 14-109
Replacement tree planting on terrace	No Charge	Reso 14-109
Firewood permit	\$25.00	Reso 14-109
Tree maintenance permit	No Charge	Reso 14-109
Subdivider Street Tree Costs	\$3.35 per foot of frontage or actual costs, whichever is higher	\$18.08(16)
<u>Police Department</u>		<u>Fees</u>
<u>Automated Pawn System</u>	\$ 0.90 per billable transaction	\$12.03(14)(b)
<u>Audio/Visuals</u>		
Flash Drive Audio/Video copy	\$5.00 each	Reso 10-57
Photographic Prints	\$1.50 each	Reso 10-57
Photocopies	\$ 0.25 per page	Reso 10-57
Note	Actual, direct, and necessary costs may be charged for labor	Reso 10-57

	& materials for multiple incident reports or multiple flash drives	
<u>E-mailed reports</u>	No charge for single reports (actual, direct, and necessary costs may be charged for labor for multiple incident reports)	Reso 10-57
<u>Building Moving Permit</u>		
Police escort service	\$150.00	Reso 07-172
<u>Parking Permits</u> (also see Police Speical Charges)		\$4.05(1)
Contractor permit	\$10.00 per day per space	\$7.09(21)
Downtown Merchant	\$25.00 annually per stall	\$7.24(4)
<u>Parking Tickets</u>	\$10.00 if paid within 10 days	
	\$20.00 if paid after 10 days	
<u>Alternate Side Parking</u>	\$10.00 if paid within 10 days	
	\$20.00 if paid after 10 days	
<u>Abandoned Vehicle Parking</u>	\$10.00 if paid within 10 days	
	\$20.00 if paid after 10 days	
<u>Over 8,000 gvw</u>	\$25.00 if paid within 10 days	
	\$35.00 if paid after 10 days	
<u>Fire Zone, Fire Hydrant Parking</u>	\$150.00 if paid within 10 days	
	\$160.00 if paid after 10 days	
<u>Handicap Parking Zone Violation</u>	\$150.00 if paid within 10 days	
	\$160.00 if paid after 10 days	
<u>Police Special Charges & Permits</u>		
Failure to lock doors (over 3 in 12 months)	\$75.00	
Special events coverage	Current wages and benefits	
Vehicle I.D.	\$5.00	
Contractor Parking Permit	\$10.00 per space per day	
Fingerprinting for employment	\$10.00 / person	
<u>Security Alarm System</u>		
False Alarms-PD Response (3 in 12 months)	\$50.00	
Security System Permit	\$15.00 for life	
<u>Public Works</u>		<u>Fees</u>
<u>Snow and Ice-Failure to Remove</u>		\$25.04 & \$8.05

1st Violation	\$20.00	
2nd Violation-during same winter season	\$40.00 + additional court & jail assessments, automation fees, & other fees imposed by Wisconsin Statutes	
<u>Snow Removal</u>	Cost + 10% after 30 days	\$8.05
<u>Weed Removal</u>	Actual Cost + 10%	\$10.09(4)
<u>Treasurer</u>		<u>Fees</u>
<u>Cat License</u>		\$12.13
Unneutered or unspayed	\$12.00 per year per animal	
Spayed or neutered	\$ 8.00 per year per animal	
Duplicate license	\$ 1.00 per license	
Late Fee	\$ 5.00 per animal	
Kennel (up to 12 animals)	\$100.00 per year	
Kennel (over 12 animals)	\$100.00 per year + \$3.00 each for every animal over 12	
Cat at large & / or untagged (1st offense)	\$25.00 to \$100.00 *	
Cat at large & / or untagged (subsequent offenses)	\$50.00 to \$200.00 *	
Failure to Vaccinate	\$50.00 to \$100.00 *	
Refusal to Quarantine	\$100.00 to \$500.00 *	
<u>Dog License</u>		\$12.13
Unneutered or unspayed	\$17.50 per year per animal	
Spayed or neutered	\$12.50 per year per animal	
Duplicate license	\$2.00 per license	
Late fee	\$5.00 per animal	
Kennel (up to 12 animals)	\$100. 00 per year	
Kennel (over 12 animals)	\$100.00 per year + \$3.00 each for every animal over 12	
Dog at large & / or untagged (1st offense)	\$25.00 to \$100.00 *	
Dog at large & / or untagged (subsequent offense)	\$50.00 to \$200.00 *	
Failure to vaccinate penalty	\$50.00 to \$100.00 *	
Refusal to quarantine	\$100.00 to \$500.00 *	
Service Dog	No Charge	\$174.055
* These fees do not include possible additional court fines of not less than \$100.00 nor more than \$1,000.00 or imprisonment of not more than 60 days per Wis. Stats., 95.21(10)(6).		
<u>Insufficient Fund Check NSF</u>	\$25.00 per check	Reso 03-98
<u>Room Tax</u>	6%	\$3.14

Delinquent Room Tax Returns	\$10.00 per return + additional 10% of tax liability	\$3.14(15)
<u>Special Assessment Letters for Transfer of Real Estate</u>	20.00 per parcel	
<u>Tax Amounts by Mortgage Companies</u>	\$2.00 per parcel, \$10.00 minimum	
<u>Utilities</u>	<u>Fees</u>	
<u>Hydrant Charges</u>		PSC order 360-WR-103
Service charge	\$55.00	Dated 6/24/2021
Bulk water used	\$3.11 per 1,000 gallons	Reso 2021-40
<u>Payment Not Honored by Financial Institution Charge</u>	\$25.00	PSC order 360-WR-103 dated 6/24/2021
<u>Materials</u>	Cost plus 20%	
<u>Meter Charges</u>		
Meter repair	Actual cost	
Meter testing	\$10.00 per test + Actual labor cost	PSC 185.77
<u>Reconnection Charges</u>		
Reinstall meter	\$55.00 during business hours, \$85.00 after hours	Reso 2021-40
Valve turned on at curb stop	\$55.00 during business hours, \$85.00 after hours	PSC order 360-WR-103 dated 6/24/2021
<u>Service Tap</u>	Actual cost	
<u>Sewer Connection Fee</u>		Reso 2021-39
Reserve capacity fee	\$650.00 per lateral unless a higher special assessment is charged	\$13.25
Laterals	Full cost to owner	\$13.31
<u>Stormwater</u>	\$12.31 per ERU per quarter	Reso 2012-82
<u>Temporary Meter</u>		PSC order 360-WR-103
Service charge	\$55.00	dated 6/24/2021
Bulk water used	\$3.11 per 1,000 gallons	Reso 2021-40
<u>Final Billing/Real Estate Closing</u>	\$20.00 per meter read (outside normal quarterly billing cycle)	PSC order 360-WR-103 dated 6/24/2021 Reso 2021-40
<u>Missed Appointment</u>	\$20.00 during business hours, \$35.00 after hours	PSC order 360-WR-103 dated 6/24/2021 Reeso 2021-40
<u>Water Service Inspection</u> (includes cross connect)	\$25.00 after 1st inspection	
Lateral	Actual cost of installation	

<u>Well Permit</u>	\$25.00 for 5 years	